

# Contractor's Acknowledgement of Guidelines for work at PLA

1. Submit copies of any drawings or blueprints to be approved by the ARC.
2. Work shall **NOT** commence until application is approved and permit(s) are acquired if required. Licensed contractors must be utilized as required by county code, to include but not limited to HVAC contractors, plumbers, and electricians.
3. Approved applications shall **NOT** be altered.
4. Contractors employed **must provide Certificate of Liability insurance, proof of Workers Comp insurance, and current license.**
5. Work affecting an existing roof requires a licensed roofing contractor.
6. New flooring (other than carpet replacement) for 2<sup>nd</sup> story units must have adequate sound barrier.
7. Use of common area outside of unit by contractor:
  - a. There shall be no work performed or tools and materials stored on common sidewalks, walkways, or asphalt areas. Work may be performed in gravel areas under buildings at least 20 feet from any vehicle provided that at the end of each day area is left clean and free of any evidence of work being performed there.
  - b. Area utilized must be washed down at the end of each work day.
  - c. No cement based material such as, but no limited to, thin-set, grout, drywall mud, or other such materials can be introduced to the gravel area. All such materials and the cleaning of tools or other equipment must be done off site and not on Pelican Landing grounds.
8. All construction debris shall be removed from the common area each day. **NO construction debris shall be left on site at the end of each day to include, but not limited to, in the common trash rooms or trash containers.**
9. Parking of construction vehicles shall be as follows (November 1 through April 30<sup>th</sup>):
  - a. Trucks with trailers must park along street. (Access to parking area allowed for loading and unloading only).
  - b. From November 1 through April 30, other construction vehicles allowed in "visitor parking" only. From May 1 through October 31, other construction vehicles allowed in parking area but not under buildings.
  - c. **All vehicles related to the renovation must display on the vehicle dashboard the unit # of the property being renovated.**
10. Use of elevators can only be utilized to move construction debris, construction materials, or tools after prior written permission from a member of the building committee or a Board member. Use of elevators to move appliances, including water heaters, or furniture shall be allowed without prior approval.
11. **All cigarette butts must be properly disposed and not left anywhere on the common area.**
12. No in unit on demand water heaters are allowed to be installed at Pelican Landing.

By signing below, the Contractor acknowledges that he/she has read the above guidelines and agrees to adhere to all requirements while working at Pelican Landing Condominium Association he/she is responsible for the behavior of all employees, including any sub-contractor's workers.

Signature: \_\_\_\_\_, Date \_\_\_\_\_

Company Name: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_, Office Phone: \_\_\_\_\_